

**UNAPPROVED
BOARD OF PHYSICAL THERAPY
MEETING MINUTES**

The Virginia Board of Physical Therapy convened for a board meeting on Friday, August 19, 2011 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room #1, Henrico, Virginia.

The following members were present:

George Maihafer, PT, Ph.D, President
Melissa Wolff-Burke, PT, EdD
Robert Maroon, PT
J.R. Locke
Peggy Belmont, PT
Michael Styron, PT, MBA

The following member was absent for the meeting:

Sarah Schmidt, P.T.A.

DHP staff present for all or part of the meeting included:

Lisa R. Hahn, Executive Director
Arne Owens, Agency Chief Deputy Director
Missy Currier, Board Operations Manager

Representative from the Office of the Attorney General present for the meeting:

Amy Marschean, Senior Assistant Attorney General

Quorum:

With 6 members present, a quorum was established.

GUEST PRESENT

Shawn Soper, American Physical Therapy Association (APTA), Sheltering Arms

CALLED TO ORDER

Dr. Maihafer, President, called the board meeting to order at 9:10 a.m. and welcomed the re-appointments of Peggy H. Belmont, PT and Michael E. Styron, PT, MBA.

ORDERING OF THE AGENDA

The agenda was accepted as ordered.

ACCEPTANCE OF MINUTES

- Upon a motion by Ms. Belmont and properly seconded by Mr. Locke, the Board voted to accept the minutes of the May 13, 2011 Board meeting. The motion passed unanimously.
- Upon a motion by Ms. Belmont and properly seconded by Mr. Locke, the board voted to accept the public hearing minutes on June 30, 2011. The motion passed unanimously.

PUBLIC COMMENT

Prior to opening up for public comment, Dr. Maihafer reminded everyone that no comments could be received regarding the traineeship since the comment period ended on July 20, 2011.

There was no public comment.

EXECUTIVE DIRECTOR'S REPORT - Lisa R. Hahn

Welcome

Ms. Hahn also welcomed the new members to the board and stated that she had invited Maureen Lyons and Damien Howell to join the members for lunch following the meeting. Unfortunately, due to a previous engagement, Ms. Lyons would be unable to attend but gratefully Mr. Howell could attend.

FY11 Budget

Ms. Hahn reported that the cash balance as of June 30, 2010 was \$335,865; the revenue as of June 30, 2011 was \$722,970; direct and allocated expenditures were \$454,856; the ending cash balance as of June 30, 2011 was \$603,980.

Discipline Statistics

Ms. Hahn reported there are currently 13 open cases; 9 cases in Investigations; and 4 cases at the probable cause level. She added that Ms. Helmick and Ms. Truesdale meet on a weekly basis to review the status of cases.

Virginia Performs

Ms. Hahn reported the clearance rate for the Quarter ending June 30, 2011 was 83%. The age of our pending case load over 250 days is at 22% which is down from 33% as last reported. The time to disposition is at 100% of cases closed within 250 days. The licensing standard of less than 30 days for issuance has been met 100% of the time. The customer satisfaction rating achieved was 98.9% for which she attributed and thanked Holly Manke, Annie Artis and Vickie Saxby.

Licensee Statistics

Ms. Hahn reported that as of July 2011 there were 5,351 active physical therapists vs. 5,410 in July 2010 and 2,254 active physical therapist assistants as of July 2011 vs. 2,242 in July 2010.

Board Business

NPTE

The 2011 fixed dates are scheduled for Sept 7th, October 26th, and December 5th and registration will close 30 days prior to every date. The 5 testing dates in 2012 will be January 30, 2012, March 29, 2012, July 2, 2012, July 30, 2012 and October 23, 2012. She also shared that they will hold four test dates in 2013 but they have not yet posted a schedule. She concluded by sharing that PTA testing will also convert to fixed dates in the future.

Evaluation for Foreign Educated Trainees

Ms. Hahn stated that Dr. Maihafer has established a committee to develop a foreign evaluation tool for traineeship. The Committee will be meeting following the board meeting and Melissa Wolff-Burke will Chair the Committee. Any information will be shared with the full board at their next meeting.

NPTE Fee Increase

Ms. Hahn reported that the testing fees are set to increase in January 2013 from \$370.00 to \$400.00.

FSBPT Summit Meeting

Ms. Hahn shared that Dr. Maihafer and Holly Manke attended the meeting held in Dallas, Texas in July. She added that Ms. Manke has been instrumental keeping up with all the changes in the FSBPT testing arena. Ms. Hahn stated the Dr. Maihafer and Ms. Manke would report later in the meeting on the details.

New Board Member Orientation

Ms. Hahn shared that the Department of Health Professions would be holding the orientation on September 23rd and that new member Michael Styron, PT would be attending.

FSBPT Annual Meeting

Ms. Hahn reported that she would be unable to attend this year's annual meeting in Charlotte, North Carolina in September because she was committed to present at the New Board Member Orientation. She did share that she was working on sending a substitute to attend the CBA

portion of the meeting on her behalf. She concluded that Dr. Maihafer and Melissa Wolff-Burke would also be attending the annual meeting.

Board Meeting Calendar

The next full board meeting is scheduled for November 18, 2011. Ms. Hahn asked the members to look at their 2012 calendars for consideration of next year's meeting dates. She added that she would like to establish a tentative calendar prior to the conclusion of the meeting.

NEW BUSINESS

Reconsideration of Proposed Regulations – Lisa R. Hahn

Ms. Hahn stated that the board needed to adopt the final regulations for Traineeships and Continuing Education with or without change to:

- **18VAC112-20-131. continued competency requirements for renewal of an active license. h. The FSBPT**

After much discussion, motion was made by Ms. Belmont and properly seconded by Mr. Locke to remove 18VAC112-20-131 (h). The motion carried unanimously.

Following the motion, another motion was made by Mr. Styron, and properly seconded by Mr. Maroon to adopt the final regulations with the change noted (removal of 18 VAC112-20-131 h). The motion carried unanimously.

BREAK

The Board took a recess at 10:20 a.m. and reconvened at 10:35 a.m.

Supervisory Limitation for Licensees on Probation

The Board discussed the issue of licensees who are probation being permitted to supervise or whether or not there should be restrictions.

Following discussion, a motion was made by Ms. Belmont and properly seconded by Mr. Locke to include limitations for licensees in the Sanction Reference Points Manual. The motion carried unanimously.

FSBPT Summit Conference Report – George Maihafer, PT, Ph.D & Holly Manke, Licensing Specialist

Dr. Maihafer stated that the purpose of the Summit Conference was for different States to address concerns about the National PT exam and the recent changes to the way the exam will be administered.

Election of Officers

Upon a motion by Mr. Locke and properly seconded by Ms. Wolff-Burke, the board nominated the election of Ms. Belmont as Vice-President. The motion carried unanimously.

2012 Calendar

The board agreed to have Missy Currier check room availability for the following dates in 2012 to hold meetings; February 17, May 18, August 17, and November 16. The board also agreed that the start time for meetings shall remain 9:00 a.m. Ms. Currier will forward the 2012 calendar once confirmed.

2011/2012 Committee's

Ms. Hahn verbally provided the board members's the committee assignments for the upcoming year and stated that the official list would be emailed.

Board Member Recognition

Dr. Maihafer recognized Damien Howell with a plaque for his dedication and hard work to the board of Physical Therapy as well as his work on the Board of Health Professions. He added that Mr. Howell's experience and voice of reason will be greatly missed.

Mr. Howell replied that his tenure had been very interesting, valuable and enjoyable and that he truly appreciated working with the Staff.

ADJOURNMENT

With all business concluded the meeting was adjourned at 11:18 a.m.

George Maihafer, PT, Ph.D., Chair

Lisa R. Hahn, MPA, Executive Director

Date

Date